



Application Form

2024-25

You can apply to Guildhouse School online at www.guildhouseschool.com/apply-online/ or by scanning and sending this application form to admissions@guildhouseschool.com

STUDENT DETAILS

(All fields MUST be completed. Please write clearly in CAPITAL LETTERS for the form to be legible when scanned).

| | |
|----------------|-------------------|
| Family name: | |
| First name(s): | Preferred name: |
| Date of birth: | Sex: |
| Nationality: | |
| Home address: | |
| | Postcode: |
| Country: | Telephone (home): |
| Email: | Mobile: |

PARENT/GUARDIAN

(All fields MUST be completed. Please write clearly in CAPITAL LETTERS for the form to be legible when scanned).

| | |
|-----------------------|--------------------------|
| Family name: | Phone: |
| First name(s): | Email: |
| Mr/Mrs/Ms/Dr/Other: | Relationship to student: |
| Occupation/Job title: | Place of Employment: |

PARENT 2

(All fields MUST be completed. Please write clearly in CAPITAL LETTERS for the form to be legible when scanned).

| | |
|-----------------------|--------------------------|
| Family name: | Phone: |
| First name(s): | Email: |
| Mr/Mrs/Ms/Dr/Other: | Relationship to student: |
| Occupation/Job title: | Place of Employment: |

EDUCATIONAL AGENCY DETAILS

Have you used an educational agency during your application? Please ☒ Yes ☐ No ☐

If yes, you **MUST** complete the details below before we can process your application:

| |
|---------------------------|
| Agency name: |
| Agency postal address: |
| |
| Counsellor name: |
| Counsellor email address: |

CONTACT PREFERENCES

Who should Guildhouse School be communicating with about the following matters? Please ✓

| Contact reason | Mother | Father | Guardian | Agent |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| Academic reports (multiple contacts allowed) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Invoicing (please tick one) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Fee payer (please tick one) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Primary contact (please tick one) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

ACADEMIC HISTORY

Last school/college attended:

School address:

Dates:

Current year/grade:

Have you ever studied in the UK? Please ✓

Yes ☐

No ☐

JOINING GUILDHOUSE SCHOOL - ACADEMIC PROGRAM

| | September Start | January Start | April Start |
|--|---|---|---------------------------------|
| Pre-A level | <input type="checkbox"/> 3 terms | <input type="checkbox"/> 2 terms | |
| A level | <input type="checkbox"/> 6 terms | <input type="checkbox"/> 5 terms | |
| University Foundation Programme | <input type="checkbox"/> 3 terms | <input type="checkbox"/> 2 terms | |
| Academic English Module | <input type="checkbox"/> 3 terms <input type="checkbox"/> 2 terms <input type="checkbox"/> 1 term | <input type="checkbox"/> 2 terms <input type="checkbox"/> 1 term | <input type="checkbox"/> 1 term |
| UAL Foundation Diploma - Film, Moving Image and Animation | <input type="checkbox"/> 3 terms | | |
| UAL Foundation Diploma - Visual Communication, Advertising, Art Direction and Branding | <input type="checkbox"/> 3 terms | | |

SUBJECTS — A LEVEL AND UNIVERSITY FOUNDATION PROGRAMME ONLY

We would be delighted to arrange a counselling interview for you if you wish to discuss your choices.

Subject choices are an indication only at this stage; they may be revised at any time up to the end of the induction week at Guildhouse School.

Subject 1:

Subject 2:

Subject 3:

Subject 4:

(Students wishing to take more than three subjects will be referred for academic counselling and further fees for additional subjects may apply).

ACCOMMODATION preference

School room allocation is based on availability at the time we receive your deposit; all room types are allocated on a first-come, first-served basis. Final allocation is confirmed shortly before the start of the term. Students under 18 years of age are expected to live in Guildhouse School accommodation if they are not living with their parents. If they wish to live elsewhere, a written request must be submitted to the Guildhouse School Principal for approval. Younger students will be allocated a shared room unless otherwise requested.

Do you require Guildhouse School accommodation? Please ✓

Yes ☐

No ☐

If yes, please choose one of the below options, ✓ to indicate your preference. If no, we will send you an Independent Accommodation Request form for completion.

| | | |
|---------------------------|--|--|
| Shared, en-suite, catered | | <input type="checkbox"/> Standard (Under 18) |
| Single, en-suite, catered | <input type="checkbox"/> Premium (16-18) | <input type="checkbox"/> Standard (16-18) |

MEDICAL and WELFARE INFORMATION

We have a dedicated team of health care professionals within all our schools who are experienced in supporting students with additional learning or mental health needs along with existing medical conditions. We can best provide this level of support when notified well in advance and with collaboration between students, parents, and their care providers at home.

Please detail any specific needs or medical information below including any known allergies, current medication, or dietary requirements. Failure to disclose a specific requirement may result in us not being able to meet your needs.

I consent to CATS Global Schools processing my/the student's medical and welfare information provided as part of this application. If you are completing and signing as an Agent on behalf of the student, we will assume (unless you tell us otherwise) that you have full authority and consent from the student to sign on their behalf.

| | | |
|--|--------------------|--------------|
| Signature of the student: | Print name: | Date: |
| Signature of parent/legal guardian: | Print name: | Date: |

You have the right to withdraw your consent at any time by emailing CATS Global Schools data protection officer at **DPO@catsglobalschools.com**. For further information on how CATS Global Schools processes your personal data, please see our privacy policy at <https://catsglobalschools.com/info/privacy-notice>

INSURANCE

Guildhouse School students are required to have an adequate insurance policy upon their arrival at the school. Please ✓ to indicate if you would like to purchase our Student Cover insurance:

| | |
|--|--|
| Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Our comprehensive student insurance cover is created in partnership with Endsleigh Insurance Services. | Please scan and send a copy of your insurance cover policy before your arrival at Guildhouse School. |

DECLARATION AND SIGNATURE

- I am a student, or their parent or legal guardian (if the student is under 18 years of age), or have the full and express authority and consent of the student to submit this application on their behalf.
- I confirm that all information provided in this application form and any other supporting admissions materials is factually true and honestly declared.
- I understand that submission of this application form to Guildhouse School does not constitute a contract.

| | | |
|--|--------------------|--------------|
| Signature of the student: | Print name: | Date: |
| Signature of parent/legal guardian: | Print name: | Date: |

Dates and Fees

2024-25

TERM DATES

| AUTUMN TERM 2024 | MONDAY 2 SEPTEMBER | FRIDAY 13 DECEMBER |
|-----------------------------------|----------------------|--------------------|
| Half term holiday | Saturday 26 October | Sunday 3 November |
| Christmas holiday | Saturday 14 December | Sunday 5 January |
| SPRING TERM 2025 | MONDAY 6 JANUARY | FRIDAY 4 APRIL |
| Half term holiday | Saturday 15 February | Monday 24 February |
| Easter holiday | Saturday 5 April | Monday 21 April |
| SUMMER TERM 2025 | TUESDAY 22 APRIL | FRIDAY 20 JUNE |
| SUMMER TERM 2025 (Fast Track UFP) | TUESDAY 22 APRIL | FRIDAY 20 JUNE |

- New students should arrive in their accommodation 48 hours prior to the start of their first term.
 - Guildhouse School closes during the Christmas holiday but remains open throughout other holiday periods.
- Fees may apply if you wish to stay during these times
- During half-term, fees apply for all students who are aged under 16 on 1 September 2024.

TUITION FEES

| | INTERNATIONAL | | EU | | DOMESTIC | |
|---|---------------|----------|----------|----------|----------|----------|
| PROGRAMME | PER YEAR | PER TERM | PER YEAR | PER TERM | PER YEAR | PER TERM |
| A level (3 subjects), Pre-A level and University Foundation Programme, UAL Foundation Diploma | £32,985 | £10,995 | £27,495 | £9,165 | £18,990 | £6,330 |
| Fast-Track University Foundation Programme – January 25 Intake | £27,490 | £13,745 | £23,750 | £11,875 | £15,990 | £7,995 |
| 5-term A level – January 25 Intake* | £25,490 | £12,745 | £21,490 | £10,745 | £14,750 | £7,375 |
| Additional A level subject | £6,600 | £2,200 | £6,600 | £2,200 | £6,600 | £2,200 |
| Academic English Programme | £25,485 | £8,495 | £22,485 | £7,495 | £14,385 | £4,795 |

- *These fees apply to the first 2 terms of the 5-term A level programme. The remaining 3 terms follow Sept 26 fees.
- All courses are subject to a £500 non-refundable registration fee and a refundable deposit of £2,500 (refundable at the end of your course subject to terms and conditions), except for the following: High School Term students (1 and 2 terms) who pay a reduced deposit of £700. Fees do not include examination fees or mailing costs.

ACCOMMODATION

| CATERED | PER YEAR | PER TERM | UNDER 16 YEARS* | 16-17 YEARS | 18+ YEARS |
|--------------------------|----------|----------|-----------------|-------------|-----------|
| Premium single, en-suite | £25,965 | £8,655 | ✗ | ✓ | ✓ |
| Single, en-suite | £22,995 | £7,665 | ✗ | ✓ | ✓ |
| Shared, en-suite | £18,990 | £6,330 | ✓ | ✓ | ✗ |

- Catered accommodation fees include breakfast, lunch and an evening meal on weekdays and brunch and supper at the weekend during term time.
 - Day students students will need to purchase any meals required. School policy is that all students aged under 18 and those living in Premier House will be catered.
- * We will allocate a shared room for younger students to help them settle into school life.

AIRPORT TRANSFERS

| | | | | | | | | | |
|----------|------|---------|------|----------|------|------------|-----|--------------|-----|
| HEATHROW | £215 | GATWICK | £200 | STANSTED | £220 | ST PANCRAS | £70 | OTHER LONDON | £70 |
|----------|------|---------|------|----------|------|------------|-----|--------------|-----|

- Students under 16 who would like an unaccompanied minor service incur an additional £75 fee.